

Please complete all details below and fax or email back to us.

Where Flights are included in the package PLEASE INCLUDE A COPY OF YOUR PASSPORTS with the booking form when you fax it through.

CONSULTANT: _____
KDR Quote Ref: _____

Destination/ Hotel name: _____
Arrival date: _____ **Departure date:** _____

Where flights are included in the package you must attach a copy of each traveller's passport to ensure no errors are made. First name and surname as well as title need to be completed as per the passenger's passport.

	Passenger 1	Passenger 2	Passenger 3	Passenger 4
Title:				
First Name:				
Surname:				
Nationality:				
ID/ Passport Number:				
Applicable to Passports Expiry Date:				
Applicable to Passports Date of Issue:				
Date of birth:				
Residential Address:				
Contact Number:				
Email address:				
No. of rooms required:				
Room Type Required:				
Emergency Contact:	Name:			
	Number:			

ADDITIONAL REQUESTS:

Use this space for special requests ie dietary requirements, notifications of physical disabilities, pregnancy, wedding anniversary etc:

ADDITIONAL SERVICES REQUIRED:

Use this space for additional services ie; Transfers/Car hire that may be required please specify flight details if not already included in KDR Travel package

KDR Travel booking Conditions

Please read the following booking conditions carefully; as they set out the terms and conditions of the contract between you and KDR Sports and Adventure Travel Pty Ltd

Please ask your consultant for a full copy of our terms and conditions should you require them.

Also available to view at <http://www.kdrtravel.co.za/terms/KDR-terms-conditions.pdf>

“KDR Sports and Adventure Travel Pty Ltd” will be “KDR Travel”

“Tour” will be any tour or accommodation or travel booked with KDR Travel.

“Client” will be any person or company booking a tour with KDR Travel.

GENERAL CONDITIONS

KDR Travel and/or its agents shall not be liable for injury, damage or loss including consequential loss to any person or their possessions howsoever caused, including personal injury, disease or death caused by or contributed to by negligence by the corporation, its employees or agents. KDR Travel shall not be liable for any claims or if any additional expenses incurred through delays, accidents, or disruption of planned itineraries beyond the control of KDR Travel (e.g.: flight delays, wars, strikes, weather, act of God, etc) or considered advisable by us, such expenses are to be borne by the client. If KDR Travel considers any client as an unsuitable person for any tour, it may in its absolute discretion, cancel such client’s booking or decline to carry such person further. All baggage including personal items is at all times and in all circumstances at “owner’s risk”. The information in the brochures, circular, leaflets, videos and other advertisements issued by KDR Travel or its agents is given in good faith and unless specifically stated shall not form part of any contract between the client and KDR Travel. No agent, servant, representative or client of KDR Travel has any right to alter or vary or waive any of these conditions. Whilst every precaution is taken on the tour, KDR Travel or its agents does not hold itself responsible for death or any injury or loss, which might occur to such persons sustained from any cause whatsoever. The client hereby indemnifies and holds KDR Travel and its agents harmless against any and all claims in respect of personal injury or damages either direct or consequential arising from any cause whatsoever as a result of the participation by the client and persons under his authority on the tour.

BOOKING CONDITIONS

A deposit of 50% for accommodation as well as the full amount of the scheduled airline fare is required to secure a booking. The exchange rate on the date of final payment will be used as the basis to calculate the balance of your tour package. The balance of payment is due no later than six weeks prior to date of departure. Bookings shall be considered full and paid up once a final invoice has been issued and paid within 48 hours of the issuing of such an invoice. Should the invoice not be paid within this time, KDR Travel reserves the right to re-issue the invoice should there be an increase in foreign exchange rates, airline rates or any other related costs. Travel documents are not released until KDR Travel has received full payment & a completed signed booking form.

CANCELLATIONS

In the event passengers cancelling their reservations KDR Travel shall have the right either to claim the total amount of any deposit paid by such passenger or to claim any damages suffered by the company. In accordance with the policy adopted by Tour Operators all over the world KDR Travel reserves the right to cancel any tour before departure in which event the entire payment will be refunded without any further obligation on the part of the Company. The maximum cancellation fees, which may be imposed, are as follows:

- KDR Travel charges an administration fee of R 500 plus all bank charges plus any charges related to making the booking and all charges levied by suppliers as per their cancellation policies if a cancellation is made.
- Please note that in the case of last minute specials, Airfares and special packages the supplier may levy a 100% cancellation fee regardless of when cancellation is made.

TICKET CANCELLATION

Refund policies operated by the various airlines vary greatly. Should a refund be authorised by the airline such refund will be made to you, less any cancellation or administration charges. Re-issue fees will apply according to the airline regulations.

TOUR LEADER RESPONSIBILITY

The traveller who signed the booking form for and on behalf of all travellers will be responsible for passing on, all information, vouchers, schedule changes or any other information forwarded by KDR Travel to him/her/them. KDR Travel does not take any responsibility for their failure to do so.

TRAVEL INSURANCE

It is strongly advised that you take adequate travel insurance cover in the event of cancellation due to illness, accident or injury. KDR Travel will not be responsible or liable if any passenger fails to take insurance cover.

PASSPORTS, VACCINATIONS, VISAS & INOCULATIONS

The responsibility for the provision of current and valid passports, visas, vaccinations and inoculations, where required, is the client's responsibility and that KDR Travel shall not be responsible or liable for any consequence of any nature arising from the customer failing to ensure that he/she has complied with all such requirements. If you are not travelling on a SA passport, it is imperative that you also check visa requirements.

UNSCHEDULED EXTENSIONS / CHANGES

In the unlikely event of there being an unscheduled extension to the holiday caused by flight delays, bad weather, strikes or any other cause which is beyond the control of KDR Travel, it is understood that expenses relating to those unscheduled extensions will be for the passenger's account. Should any travel component be confirmed by KDR Travel and this component is cancelled or changed by the supplier for whatsoever reason, then in such instances KDR Travel will accept no liability for the cancellation/change thereof.

TRAVEL DOCUMENTS

Documents (vouchers, itineraries, tickets, etc) are only prepared on receipt of full and final payment and currency declarations. Documents will be dispatched on receipt of full payment or as by arrangement.

BREAK-AWAYS, CLAIMS & REFUNDS

Except for verifiable extenuating circumstances, refunds are not made for any missed tour services.

Whilst it is possible to break away from the planned holiday itineraries, it is understood that such breakaways will be for the passenger's account and there will be no refunds under any circumstances for unused services unless prior arrangements have been made with KDR Travel prior to the issue of documentation. For verifiable claims to be considered, they must be received in writing within 30 days of the termination of the tour and be accompanied by supporting documentation and/or a statement from the Ground Operator verifying the claim. Any adjustment considered will be based on the actual cost of the services involved and not on a per day basis. Refunds will not be made for unused sightseeing trips or meals. KDR Travel will not accept any liability for any claims that are not received within 7 days of the termination of your tour.

I have read and I understand these Terms and Conditions: _____

Payment Options:

Mark your payment choice with an x

- Direct Debit/ EFT
- Credit Card
- International Transfer

Date: _____

Signature: _____